

**BUILDING DEPARTMENT**

January 1, 2008

**RE: ELECTRIC AND/OR COMMERCIAL SIGN  
REGISTRATION RENEWAL - 2008**

To Whom It May Concern:

It is time to renew your Sign Registration with the City of Barberton, Building Department. Your current license is about to expire. The renewal fee is listed below and based upon which type of sign contractor you are. Please complete the information below and **return this letter** along with your remittance made payable to the City of Barberton and a copy of your commercial liability insurance form naming the City of Barberton as an **additional insured**. **NOTE: Missing information and or insurance documentation will delay your renewal.**

If you have any questions, please feel free to contact us at (330) 848-6730.

Sincerely,

Jim Bauschlinger  
Building Commissioner

Date Issued: \_\_\_\_\_

Receipt #: \_\_\_\_\_

Insurance Ex: \_\_\_\_\_

CHECK ONE: \_\_\_\_\_ Electric Sign (\$75.00)      \_\_\_\_\_ Commercial Sign (\$50.00)

COMPANY NAME: \_\_\_\_\_  
(Please Print Clearly)

CONTACT PERSON: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
(If different from above)

COMPANY PHONE: \_\_\_\_\_