

# **37th ANNUAL LAKE ANNA ARTS & CRAFTS FESTIVAL JULY 9 and 10, 2011**

Lake Anna Arts & Crafts Festival  
Barberton Parks Department  
500 W Hopocan Ave  
Barberton, Ohio 44203  
330-848-6740  
[kroy@cityofbarberton.com](mailto:kroy@cityofbarberton.com)

## **COMMERCIAL VENDOR APPLICATION & CONTRACT**

**Dates:** Saturday, July 9, 2011 10:00 a.m. - 6:00 p.m.  
Sunday, July 10, 2011 10:00 a.m. - 4:00 p.m.

**Location:** Lake Anna Park – 615 W. Park Ave., Barberton, OH 44203

**Entry Fee:** \$150.00 per space for both days (12' x 12' area)

**Note:** **ELECTRICITY IS NOT AVAILABLE TO COMMERCIAL VENDORS.**

There will be NO REFUNDS - as spaces are reserved. There will be no leasing or selling of your space. Absolutely NO Commercial Vendor will be permitted to setup for the festival unless payment in full has been received.

**Application/Contract Acceptance:** Anyone not accepted by the Arts & Crafts Festival will be notified within 30 days from the time your application and contract were received.

**Set-up:** Begins at 6:00 a.m. on Saturday. You **MUST** check in at the Registration Center located at the Gazebo.

## **ABSOLUTELY NO FRIDAY NIGHT SET-UPS!**

**Promotions:** No solicitation of funds is permitted. No fundraising raffles are permitted. Free raffle drawings are acceptable, provided the free raffle drawings take place prior to the close of the festival on Sunday at 6:00 p.m. No alcohol is permitted. No political causes or displays are allowed. No direct selling of merchandise. No inflatable's allowed. No gambling will be permitted. ALL PROMOTIONS MUST BE FAMILY ORIENTED. Only promotions listed on your approved contract will be permitted. A festival participant not adhering to the contract will be asked to leave the show. Entry fee will **NOT** be refunded.

**Public Address Systems:**

No public address systems may be used in the exhibit area at any time.

**Signs:**

Signs may not block walkways, aisles, booths or the sidewalk. Nothing is to be adhered to trees in the park in any way.

**Booth Size:**

Exhibitors will be allotted an area as described in the fee schedule. All tents or structures must fit into the allotted area. If exhibitor exceeds the allotted area, exhibitor will be charged for an additional space or asked to leave. You must note on the copy of the contract you sign and return how many spaces you require. Two spaces per registration is the maximum. Approval of tents or booth coverings is at the discretion of festival organizers to provide safety for participants and those attending the show. The Arts and Crafts Festival organizers reserve the right to disapprove tents or booth coverings and deny permission for set up or require the removal of unacceptable tents or booth coverings.

**Equipment:**

Exhibitor must bring their own tables, chairs, tents, canopies, etc., which are the responsibility of the exhibitors. It is recommended that you include some type of covering to protect booth contents and workers from the weather.

All stakes used to hold down or secure a tent, booth or canopy must have protective corners. Stakes or ropes are not to be located in the aisles or walkways.

**PLEASE KEEP IN MIND** this festival is held outdoors in a lake-site park with areas of rolling, uneven contours, trees and sloping walkways.

**VEHICLES AND OVERNIGHT CAMPING ARE NOT PERMITTED IN THE PARK. PARK REGULATIONS PROHIBIT PETS AND ALCOHOL.**

**Exhibit Hours:**

Hours are the festival hours. All exhibitors must keep their tents, canopies, etc. intact both days. Permission for an exhibitor to leave early will be granted only in a medical or emergency situation. Any exhibitor leaving without permission from the Arts & Crafts Festival Committee will not be accepted for any future shows.

**Trash Removal and Clean Up:**

All exhibitors are responsible for the removal of their refuse and discarded items. All exhibitors **MUST** keep their respective areas neat and clean and provide sufficient trash liners and receptacles for their booth. All refuse **MUST** be cleaned up from the area immediately at the close of the festival each day. The ultimate responsibility for trash cleanup is that of the exhibitor.

**Security:**

On-site overnight security will be provided on Saturday night through Sunday morning, but this does not guarantee the safety of your merchandise or equipment. Crafts and art should be covered or removed overnight.

**No Cars:** (including exhibitors) are to be parked within closed streets or blockades by orders of the Fire Department. There will be NO EXCEPTIONS! The police will be notified and vehicles towed if a violation occurs.

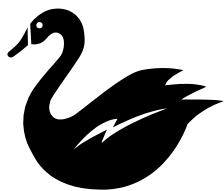
**Disputes:** Any and all disputes arising from and under the jurisdiction of the Lake Anna Arts Festival Committee, before, during or after the festival, shall be brought to the attention of the Festival Chairperson. The dispute shall then be resolved by the organizers, whose decision and judgment in the matter shall be absolute and final. Each exhibitor agrees to be bound by the committee's decision without further recourse.

**Liability:** Each exhibitor hereby releases the City of Barberton, the Barberton Parks and Recreation Commission, the Arts and Crafts Festival Committee and their employees, volunteers and members from any and all liability arising from participation in the Festival in any way, and for any reason, on or off park property, including theft of property or merchandise, booth, or any other property, etc., while booth is attended or unattended, including accidents, personal injury and breakage or property or merchandise. A signed liability waiver for the Festival must accompany all contract applications.

**Advertising Fliers:** Advertising fliers are available for you to distribute at other shows. Please indicate the quantity you wish in the space provided on the copy of the contract you return.

**For more information, contact:**

**Kara Roy 330-848-6740**  
[kroy@cityofbarberton.com](mailto:kroy@cityofbarberton.com)



# 37th Annual Lake Anna Arts and Crafts Festival

## Commercial Application and Contract

Please read carefully and sign the document acknowledging your understanding.

Print Business Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Contact Name \_\_\_\_\_

### **Primary Purpose of Business:**

\_\_\_\_\_  
\_\_\_\_\_

Email Address \_\_\_\_\_ Can we email your 2012 application? \_\_\_Y \_\_\_N

Number of advertising fliers requested: \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

(By signing, I acknowledge I have read the enclosed contract and will adhere to the rules. I may forfeit my spot and payment if a Lake Anna Arts and Crafts Festival Committee member deems the contract has not been adhered to correctly.)

\_\_\_\_\_ One spot at \$150.00 (12'x 12' space).

### **Check List:**

1. **Payment:** Check or Money Order made out to: **Barberton Parks and Recreation**
2. Completed Application/Contract Form
3. Signed and dated Waiver of Liability

Please return **ALL** above components to: **Lake Anna Arts and Crafts Festival**

**500 W Hopocan Ave**

**Barberton, OH 44203**

## 37<sup>th</sup> Annual Lake Anna Arts and Crafts Festival Waiver

I, intending to be legally bound, hereby, for myself, my heirs, executors and administrators, voluntarily assume all risks of accidents or injuries and release and forever discharge the City of Barberton, the Barberton Parks and Recreation Commission, their employees, officers, and agents, from any and all liability for personal injury or property damage of any kind sustained at Lake Anna during the Lake Anna Arts and Crafts Festival whether such personal injury or property damage is caused by the negligence of the sponsors, or their employees, officers, or agents, or otherwise.

I further covenant and agree to indemnify and hold harmless the City of Barberton, Barberton Parks and Recreation Commission, their employees, officers, and agents, from all loss and expense, including, but not limited to, damages, legal expenses and cost of defense, in any manner arising from my use of Lake Anna Park.

Participant Name: \_\_\_\_\_  
(Typed or Printed)

Participant Signature: \_\_\_\_\_

Date: \_\_\_\_\_