

# **37th ANNUAL LAKE ANNA ARTS & CRAFTS FESTIVAL JULY 9 and 10, 2011**

Barberton Parks Department  
500 W Hopocan Ave  
Barberton, Ohio 44203  
330-848-6740  
[kroy@cityofbarberton.com](mailto:kroy@cityofbarberton.com)

## **APPLICATION & CONTRACT**

**Dates:** Saturday, July 9, 2011 10:00 a.m. - 6:00 p.m.  
Sunday, July 10, 2011 10:00 a.m. - 4:00 p.m.

**Location:** Lake Anna Park – 615 W Park Ave, Barberton, OH 44203

**Entry Fee:** \$100.00 per space for both days (12' x 12' area)  
(Limit two (2) spaces per registration)

**Any vendor found "expanding" their area will be asked to leave or must pay an additional space fee if space exists.**

Spaces will be assigned per the date the application is returned with payment. Your space number will be on the bottom of your confirmation letter. There will be **NO REFUNDS** - as spaces are reserved. There will be no leasing or selling of your space.

**DEADLINE FOR ENTRIES IS June 27<sup>th</sup>, 2011. If spaces are still available after 06/27/11 and you would like to apply, a late fee of \$20.00 MUST accompany your application for consideration.**  
(All entries must be postmarked.)

**All Arts & Crafts must be original work by the exhibitor only!**

No pre-manufactured products will be accepted. We reserve the right to screen all entries. No face painting, beanie babies, toy weapons, or train whistles by exhibitors are permitted. T-shirts - must be hand painted, not iron on. A festival participant not adhering to the contract will be asked to leave the show. Entry fee will not be refunded.

No food, drinks, or edible baked good "crafts" will be permitted. A variety of food concessions are available in the park.

**Application/Contract Acceptance:** Anyone not accepted by the Arts & Crafts Festival will be notified within 30 days from the time your entry and contract were received.

**Set-up:** Begins at 6:00 a.m. on Saturday. You **MUST** check in at the Registration Center located at the Gazebo. No electric power is available for displays unless paid for in advance. (Four 12' X 12' spots are available with electric at an extra \$50.00 fee.)  
**ABSOLUTELY NO FRIDAY NIGHT SET-UPS!**

**Unloading/Parking:**

**NO** set up while parked in the loading/unloading zone as this space is very limited. Free parking will be available at various city parking lots. **NO** loading on Sunday until 4:00 p.m. **Improperly parked vehicles will be subject to tow.** Please have your car marked with your spot assignment (*enclosed in acceptance letter*) in order to avoid this confusion.

**Per parks commission policy (Motorized Vehicle Policy for Barberton Parks), vehicles are not permitted in the park.**

**All vehicles MUST be moved from the unloading area BY 10:00 a.m. by orders of the Fire Department as a fire lane must be maintained at all times.**

**Exhibitors will risk having their vehicles towed if not moved from the unloading area by 10:00 a.m.**

**Equipment:** Exhibitor must bring their own tables, chairs, tents, canopies, etc., which are the responsibility of the exhibitors. It is recommended that you include some type of covering to protect booth contents and workers from the weather.

All stakes used to hold down or secure a tent, booth or canopy must have protective corners. Stakes or ropes are not to be located in the aisles or walkways. **Please make yourself aware of buried speaker wire that is indicated by brightly colored spray paint.** Please do not stake in these spots, you will be asked to change your set up if these wires are staked upon.

**PLEASE KEEP IN MIND** this festival is held outdoors in a lake-site park with areas of rolling, uneven contours, trees and sloping walkways.

**VEHICLES AND OVERNIGHT CAMPING ARE NOT PERMITTED IN THE PARK. PARK REGULATIONS PROHIBIT PETS AND ALCOHOL.**

**Electricity:** Art and craft vendors are not permitted power other than the four spots available at an additional fee. Please note, these electrical spots must provide a 50 foot extension cord.

**Exhibit Hours:** Hours are the festival hours. All exhibitors must keep their tents, canopies, etc. intact both days. Permission for an exhibitor to leave early will be granted only in a medical or emergency situation. Any exhibitor leaving without permission from the Arts & Crafts Festival Committee will not be accepted for any future shows.

**Security:** On-site overnight security will be provided on Saturday night through Sunday morning, but this does not guarantee the safety of your merchandise or equipment. Crafts and art should be covered or removed overnight.

**Advertising Fliers:**

Advertising fliers are available for you to distribute at other shows.

**For information on obtaining a vendor's license in Summit County, please contact:**

County of Summit Auditor's Office, Service Department,  
1030 E. Tallmadge, Akron, OH 44313, Telephone 330-630-7226

**Miscellaneous:**

The use of megaphones, music or yelling from your space will not be permitted. Pets are not allowed in the park per city ordinance (Ordinance No. 129-1989), please make arrangements for this prior to the festival.

**For more information, contact:**

**Kara Roy 330-848-6740**

[kroy@cityofbarberton.com](mailto:kroy@cityofbarberton.com)

Signed \_\_\_\_\_ Date \_\_\_\_\_

(By signing, I acknowledge I have read the enclosed contract and will adhere to the rules. I may forfeit my spot and payment if a Lake Anna Arts and Crafts Festival Committee member deems the contract has not been adhered to correctly.)

# 37th Annual Lake Anna Arts and Crafts Festival

## Application and Contract

Please read carefully and sign the document acknowledging your understanding.

Print Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ License Plate No. \_\_\_\_\_

Company Name \_\_\_\_\_

**\*\*\*Please attach a photo of your booth setup showing your main art or craft. Applications sent without photos will not be given space priority assignment. Photos will not be returned. (If you participated in the previous year's festival, you need not send a photo.)**

Please give a complete description of your **primary craft**: (All items sold at your booth are to be handmade or original by the craftsman only.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address \_\_\_\_\_ May we email your 2012 application? \_\_\_Y \_\_\_N

Number of advertising fliers requested: \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

(By signing, I acknowledge I have read the enclosed contract and will adhere to the rules. I may forfeit my spot and payment if a Lake Anna Arts and Crafts Festival Committee member deems the contract has not been adhered to correctly.)

\_\_\_\_\_ One spot at \$100.00 (12' x 12' space).

\_\_\_\_\_ Two spots at \$180.00 (24' x 12' space). (Limit two spaces per exhibitor.)

\_\_\_\_\_ Electric at site \$50.00. (**Please note:** only 4 spaces are available with electric, first come, first serve.)

### Check List:

- **Payment:** Check or Money Order made out to: **Barberton Parks and Recreation**
- **Completed and signed** Application/Contract Form and Waiver of Liability (pgs 3, 4 & 5)
- **Photo** of booth set-up: (**if not in previous year's show**) or website showing craft
- **A #10 self-addressed stamped envelope**

Please return **ALL** above components to: **Lake Anna Arts and Crafts Festival,**  
**500 W Hopocan Ave, Barberton, OH 44203**

## 37<sup>th</sup> Annual Lake Anna Arts and Crafts Festival Waiver

I, intending to be legally bound, hereby, for myself, my heirs, executors and administrators, voluntarily assume all risks of accidents or injuries and release and forever discharge the City of Barberton, the Barberton Parks and Recreation Commission, their employees, officers, and agents, from any and all liability for personal injury or property damage of any kind sustained at Lake Anna during the Lake Anna Arts and Crafts Festival whether such personal injury or property damage is caused by the negligence of the sponsors, or their employees, officers, or agents, or otherwise.

I further covenant and agree to indemnify and hold harmless the City of Barberton, Barberton Parks and Recreation Commission, their employees, officers, and agents, from all loss and expense, including, but not limited to, damages, legal expenses and cost of defense, in any manner arising from my use of Lake Anna Park.

Participant Name: \_\_\_\_\_  
(Typed or Printed)

Participant Signature: \_\_\_\_\_

Date: \_\_\_\_\_