



CITY OF BARBERTON

DEPARTMENT OF PLANNING &
COMMUNITY DEVELOPMENT

URBAN DEVELOPMENT

SITE PLAN REVIEW APPLICATION

Instructions

Only completed applications will be reviewed by the Department of Planning & Community Development (DPCD). Incomplete applications will be denied. Applicants must submit any required documentation and payment of the application fee before DPCD staff review. If you have any questions or comments regarding this application, please contact the DPCD at planning@cityofbarberton.com or 330-848-6729.

Required Documentation

- Photo Copy of Valid Government Identification
- Application Fee (Checks made out to "City of Barberton")
- Proof of Ownership/Written Authorization from Property Owner (if applicable)
- Site Plan Proposal
- Appropriate Licenses and Permits (see below)

Application Fee:

\$400.00

Applicant Information

Legal Name:	
Address:	
City/State/Zip Code:	
Phone Number:	
Email Address:	

Property Owner Information*

Legal Name:	
Address:	
City/State/Zip Code:	
Phone Number:	
Email Address:	

Property Information

Address:	
City/State/Zip Code:	
Parcel Number:	

Size of building(s):	
Size of utilized business area:	
Number of dwelling units:	
Located in Historic District?	

If the Applicant is not the Property Owner, then written authorization from the Property Owner approving the proposed use outlined in this application is required for complete submission.



Proposed Use

Describe in detail the use at the property:

Products:	
Services Provided:	
Equipment:	

Number of Expected Deliveries per day:		Size of Vehicle Making Deliveries:	
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Number of Anticipated Visitors per day at Peak Hours:	
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Hours of Operation:	
Number of Employees:	

Describe circulation patterns for vehicles & pedestrians.

Describe if this is a phased development and provide an estimated timeline from start to finish.

Additional Comments:



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Site Plan

Please attach a site plan with this application. The site plan must be readable and drawn to scale. Please indicate circulation patterns, on-site parking (including handicap spaces), site lighting, landscaping plan, and if a phased development, the schedule of phases.

Appropriate Licenses & Permits

Please attach a copy of appropriate licenses and permits required with this application. Issuing institutions may include but are not limited to: Summit County Public Health, Barberton Building Department, Barberton Utilities Department.

Certification

I hereby certify that all statements made in this application are true and complete and that I have a legal right or possess a written power of attorney on the above premise.

Applicant Signature

Date

Applicant Name

FOR OFFICE USE ONLY:

Date Submitted:

Application Status:

Required Documentation:

Notes: