

Vacant Property Registration Form

Phone: 330-861-7005 or Fax: 330-848-6654

Make checks payable to **THE CITY OF BARBERTON** and mail to
City of Barberton Building Department 576 W. Park Ave. Barberton OH 44203



PROPERTY INFORMATION

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PARCEL'S TAX IDENTIFICATION NUMBER (IF KNOWN): _____ FORECLOSURE: _____ Yes _____ No

PROPERTY TYPE: SINGLE FAMILY COMMERCIAL INDUSTRIAL SECTION 8 OWNER OCCUPIED

MULTI-FAMILY: TOTAL # OF UNITS _____ TOTAL # OF RENTED UNITS: _____

REQUIRED FEES: *Must be submitted with registration form for approval.

RESIDENTIAL FEE: \$100.00 Per Structure / Per Year FORECLOSURES: Fee + \$10,000 CASH BOND REQUIRED

COMMERCIAL FEE: (Schedule Based on Square Footage Per Structure / Per Year)

(0-10,000; \$250.00) (10,001-20,000; \$500.00) (20,001-50,000; \$1,000.00) (50,001-100,000; \$2,000.00) (>100,000; \$5,000.00)

PROPERTY OWNER/AGENT NAME or FORECLOSING INSTITUTION: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

DAYTIME PHONE #: _____ EMERGENCY PHONE #: _____ FAX #: _____

EMAIL: _____ S.S. OR F.I.D. #: _____

PERSON/COMPANY MAINTAINING PROPERTY: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

DAYTIME PHONE #: _____ EMERGENCY PHONE #: _____ FAX #: _____

EMAIL: _____ S.S. OR F.I.D. #: _____

IS PROPERTY SECURED/WINTERIZED: _____ YES _____ NO IS LAWN BEING MAINTAINED: _____ YES _____ NO

IF YES, BY WHO: _____ PHONE NUMBER: _____

WATER BILL IS IN THE NAME OF: _____ WATER: _____ ON _____ OFF ELECTRICITY: _____ ON _____ OFF

IN ACCORDANCE WITH THE CITY OF BARBERTON'S "VACANT PROPERTY REGISTRATION PROGRAM" ORDINANCE, BY SIGNING BELOW YOU:

- CERTIFY that the information provided above is accurate, and AGREE to notify the Code Official of any updates.
- AGREE to pay the required fees at the time of registration/ renewal. AGREE that the Property Registration is valid for a period not to exceed one year from the date of initial registration, and AGREE to renew the Property Registration within 30 days of expiration. Once the property is no longer vacant or is sold and the deed is recorded with Summit County, you AGREE to provide proof of sale or written notice, or proof of occupancy to the Code Official.
- CERTIFY that the property has been inspected by the Owner/Agent at the time of filing the Property Registration.
- AGREE to post and maintain updated named and 24-hour contact phone number of the local individual or local property management company on the front of the property, so it is clearly visible from the street.
- AGREE that the owner, local individual, or local Property Management Company shall inspect and maintain the property on a weekly basis for the duration of the vacancy, in accordance with the City of Barberton codes.
- AGREE that once the property is registered it will be inspected by a Code Official.
- AGREE that adherence to this ordinance does not relieve the owner of any applicable obligations set forth in the City ordinance

If Foreclosure Proceedings have been initiated against your property, you are responsible for the property while the Proceeding Process is going on. If the Proceedings are "DISMISSED" you are responsible for maintaining the property.

Transfer of Ownership
Must adhere to Section 107.5 (Transfer of Ownership) of the International Property Maintenance Code.

PRINT NAME

DATE

SIGNATURE