

Rental Property Registration Form

Phone: 330-848-6730 or Fax: 330-848-6654

Make checks payable to **THE CITY OF BARBERTON** and mail to **The City of Barberton**

Building Department

576 W. Park Ave.

Barberton OH 44203



PROPERTY INFORMATION

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PARCEL'S TAX IDENTIFICATION NUMBER (IF KNOWN): _____

PROPERTY TYPE: ☐ SINGLE FAMILY ☐ MULTI-FAMILY: TOTAL # OF UNITS _____ TOTAL # OF RENTED UNITS: _____

REQUIRED FEES: *Must be submitted with registration form for approval.

RENTAL PROPERTY REGISTRY FEE: \$200.00 Per Year/ Per Unit BY March 31st of each year.

If late, fee is \$50.00 Per Unit Per month.

PROPERTY OWNER *: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

DAYTIME PHONE #: _____ FAX #: _____

EMAIL: _____

***IF THE OWNER DOES NOT RESIDE IN SUMMIT COUNTY OR CONTIGUOUS COUNTY YOU MUST NAME AN AGENT WITH AN ADDRESS IN SUMMIT COUNTY OR A CONTIGUOUS COUNTY. (CHAPTER 1478.11, ORD. 65-2009)**

Property Maintenance/Agent NAME*: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

DAYTIME PHONE #: _____ EMERGENCY PHONE #: _____ FAX #: _____

EMAIL: _____

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IN ACCORDANCE WITH THE CITY OF BARBERTON'S "RENTAL PROPERTY REGISTRATION PROGRAM" ORDINANCE, ORDINANCE 65-2009, CHAPTER 1478, BY SIGNING BELOW YOU:

- **CERTIFY** that the information provided above is accurate, and **AGREE** to notify the Code Official of any updates.
- **AGREE** to pay the required fees at the time of registration/ renewal. **AGREE** that the Rental Registration is valid for a period not to exceed one year from the date of initial registration (expires March 31 yearly), and **AGREE** to renew the Rental Registration within 30 days of expiration.
- **AGREE** to provide proof of sale or written notice, or proof of owner occupancy to the Code Official once the property is sold and the deed is recorded with Summit County.
- **AGREE** that the Property Maintenance Inspector is authorized and directed to make inspections to determine the condition of dwellings, rooming houses, and premises within the City and **AGREE** to give the Property Maintenance Inspector free access to such at all reasonable times upon request. Every occupant of a dwelling shall give the owner or owner's agent access to any part of the building to make repairs or alterations as necessary to effect compliance with the provisions of Chapter 1478.
- **AGREE** that Mandatory Inspections can be required as provided in Chapter 1478.10(a) based on violation notices/orders in a set time frame and **AGREE** to pay the mandatory fee of \$125.00 if such inspections are required.
- **AGREE** that adherence to this ordinance **does not relieve the owner of any applicable obligations** set forth in the City ordinance.

If Foreclosure Proceedings have been initiated against your property you are responsible for the property while the Proceeding Process is going on. If the Proceedings are "DISMISSED" you are responsible for maintaining the property.

Transfer of Ownership

Rental Registration and fees will not be transferred to the purchaser of a premises with a rental unit and shall be void upon completion of transfer of title. Purchaser must complete registration within 30 days of purchase.

PRINT NAME

DATE

SIGNATURE