



**GAZEBO RENTAL
USE POLICY & PROCEDURES
AS OF JANUARY 2025**

In general, the Gazebo is available on a scheduled basis for weddings, Performing Arts functions, and other appropriate activities for non-profit organizations.

RESERVATIONS

A fee of \$70.00 for residents, \$120.00 for non-residents will be charged. This fee must be paid within **seven (7) days** of making the request to hold the reservation. Reservations for the proceeding year will not be taken prior to January 2. Additional fees may be charged for group security, clean up, and/or damages. No electricity is available unless requested at time of booking.

USAGE

1. In order to allow more individuals and/or groups to utilize the facility, the following general time restrictions apply:
 - **WEDDINGS: ONE (1) HOUR**
 - **PERFORMANCES: TWO (2) HOURS**
 - **SPEECHES: TWO (2) HOURS**
2. **ALL** collections or fundraising activities will be limited to only those that directly benefit the City of Barberton, Barberton City Schools, or the Barberton Community Foundation.
3. **NO** sales will be permitted without prior consent of the Parks & Recreation Commission. ***(The Commission meets the 1st Thursday of each month.)***
4. **NO** distribution of written material will be permitted during any public event or program. However, literature may be distributed from a restricted area, designated by the Parks & Recreation Commission, one-half (½) hour before and after the event or program. A written request must be received within **thirty (30) days prior** to distribution.

CANCELLATION OF RESERVATIONS

1. The Parks & Recreation Commission reserves the right to cancel any reservation made, as deemed necessary for Parks & Recreation activities. ***(Refunds under the above circumstance will automatically be processed.)***
2. **NO** refunds will be issued unless a written notice is received within **thirty (30) days prior** to the reservation date.
3. A **\$5.00** processing fee will apply to all approved refunds. In exchange for a refund, a credit may be issued, but must be used within one (1) year of issuance. Once a credit has been issued, a refund will not be processed.

PARK REGULATIONS

1. **NO** vehicles are permitted in the park. Users will be assessed charges for any damage to grounds and/or facilities.
2. **NO** decorations are to be **attached** to the Gazebo. **NO** birdseed, rice, or fake flower petals are allowed in the park.
3. **NO** alcoholic beverages permitted.
4. All litter must be picked up and placed in containers. Users may be charged a cleaning fee, if necessary.
5. Music volume must be adjusted as to not disturb the neighborhood.