

PUBLIC NOTICE
CIVIL SERVICE RESUME POSITION
PLANT OPERATOR I/WASTEWATER TREATMENT PLANT
CITY OF BARBERTON, OHIO
AN EQUAL OPPORTUNITY EMPLOYER

PLEASE READ THIS NOTICE CAREFULLY PRIOR TO FORWARDING RESUME

POSITION

Job Title: Plant Operator I, Wastewater Treatment Plant

Classification: Classified/Bargaining
Full Time/Non-exempt
Start rate \$27.77

Benefits: Starting salary is \$27.77 per hour. This is a Bargaining Unit position (A.F.S.C.M.E.). Subsequent increases, if any, will be contained in a collective bargaining agreement. Benefits include medical, prescription, dental, vision, life insurance, vacation, sick leave, and pension. Additional pay for working holidays.

Summary: An employee in this classification performs technical duties involving the operation and maintenance of treatment plant equipment and facilities in accordance with established procedures and regulations.

MINIMUM QUALIFICATIONS

Education: High School Diploma, G.E.D. or equivalent required.

LICENSURE AND CERTIFICATION REQUIREMENTS

Must possess and maintain a valid State of Ohio driver's license, plus must be able to qualify for and remain insurable under the city's vehicle insurance policy. (Note: Plant Operator's hired into position shall obtain and maintain a State of Ohio Class A Commercial Driver's License (CDL) within six (6) months of hire date and maintain their Class A CDL for the duration of employment with the Employer and appropriate endorsements). Must obtain an Ohio EPA Class I Operator's License (Water or Wastewater, as appropriate) within two (2) years of hire. (Note: Certain positions, due to the type of duties performed, may require the employee to obtain Ohio EPA lab certifications.)

PHYSICAL REQUIREMENTS

The employee is occasionally required to stand; use hands to finger, handle, or feel; reach with hands and arms; climb or balance and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. While performing the duties of this job, the employee is occasionally exposed to moving mechanical parts and fumes or airborne particles. The employee is occasionally exposed to wet and/or humid conditions; high, precarious places; toxic or caustic chemicals; extreme cold; and extreme heat. The noise level in the work environment is usually moderate. Use of tobacco or tobacco products is prohibited on City property or in City vehicles.

MINIMUM ACCEPTABLE CHARACTERISTICS: (**Indicates developed after employment*)

Knowledge of: Division policies and procedures;* safety practices and procedures; treatment plant operating procedures;* federal and state regulations related to the operation of treatment plants;* light mechanical maintenance and repair; proper lifting techniques.

Skill in: Operation of light motorized equipment; use and operation of hand and power tools.

Ability to: Communicate with the public; carry out instructions in written, oral, or picture form; recognize unusual or threatening conditions and take appropriate actions; read, copy, and record figures accurately; calculate fractions, decimals, and percentages; prepare accurate documentation; maintain records according to established procedures; develop and maintain effective working relationships; travel to and gain access to work site.

OTHER Pre-employment medical examination is required.

EXAMINATION INTERVIEW

Only those applicants who meet the Minimum Qualifications as outlined in this Notice will be interviewed for the position of Plant Operator I. Interview questions will be scored based on a 1-5 Scale; one (1) being the lowest and five (5) being the highest rating. Once all interviews are conducted and scored, a list will be assembled in rank order of all candidates from highest to lowest overall score. This list will be presented to the Civil Service Commission for approval and certification. Candidates will receive notification of rank order electronically and regular US Mail.

Extra Credit: An applicant must receive a passing score of seventy percent (70%) prior to any extra credit added to the applicant's score. Maximum percentage of Extra Credit allowed is twenty-five percent (25%). Extra Credit is only applicable to entrance examinations.

Military Service:

20% An applicant who has completed service in the Uniform Services, who has been honorably discharged from the Uniform Services or transferred to the Reserve with evidence of satisfactory service, and who is a resident of this state and any member of a reserve component of the armed forces of the United States, including the Ohio National Guard, who has completed more than one hundred eighty (180) days of active duty service pursuant to an Executive Order of the President of the United States or an act of Congress may file a Certificate of Service or honorable discharge shall receive a credit of twenty percent (20%) of the person's total grade. A person who receives an additional credit under this section shall not receive an additional credit pursuant to Rule VI, Section (7)(b) of the City of Barberton Civil Service Rules, Regulations, and Procedures. (Form DD214 required)

Reserve Component of the Armed Forces of the United States:

15% An applicant in good standing of a reserve component of the armed forces of the United States, including the Ohio National Guard, who successfully completes the initial entry-level training shall receive a credit of fifteen percent (15%) of the person's total grade given in the examination in which the person receives a passing grade.

Residency:

5% Five percent credit to those who pass the Civil Service test and who can demonstrate residency *within the corporate limits* of the **City of Barberton** for a period of one year prior to the date of application receipt. A signed affidavit will be accepted as proof of residency. Residency must be established at least 1 year prior to date of application. See attached Residency Affidavit for definition. The Residency Affidavit must be signed and notarized by a State of Ohio Notary Public or military notary. A notary public will be available in the Civil Service Office for your convenience (no charge). Applicants may be required to provide additional proof of residency upon the request of the Commission.

Prior City Employment:

0.1 1/10 (One Tenth) of a point will be given to those who pass the Civil Service test for each month of prior work experience with the City of Barberton. Prior employment will be verified by the City. IT IS THE APPLICANT'S RESPONSIBILITY TO NOTIFY THE CIVIL SERVICE COMMISSION OF PRIOR CITY OF BARBERTON EMPLOYMENT SERVICE.

HOW TO APPLY:

A completed City of Barberton employment application and resume must be submitted by 4:00pm, Thursday, April 30, 2026. Go to www.cityofbarberton.com and select Job Openings to download application and view the job description. Only City of Barberton applications with an accompanying resume will be considered for employment. Submit resume and employment application electronically to mwolfe@cityofbarberton.com or mail to:

Civil Service Commission Office
Attn: Michelle Wolfe
576 West Park Ave. Room 102
Barberton, Ohio 44203
330-848-6710

False, misleading, or incomplete information provided during the application and background investigation process may result in disqualification from employment.