

CITY OF BARBERTON
An Equal Opportunity Employer
CLASSIFICATION SPECIFICATION

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CLASSIFICATION TITLE: Plant Operator I

JOB SUMMARY:

An employee in this classification performs technical duties involving the operation and maintenance of treatment plant equipment and facilities in accordance with established procedures and regulations.

QUALIFICATIONS: An example of acceptable qualifications:

Completion of secondary education (high school or GED), or equivalent.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Must possess and maintain a valid State of Ohio driver's license, plus must be able to qualify for and remain insurable under the City's vehicle insurance policy. (Note: Certain positions, due to the type of equipment operated, may require the employee to obtain a Class A Commercial Driver's License (CDL) and appropriate endorsements). Must obtain an Ohio EPA Class I Operator's License (Water or Wastewater, as appropriate) within two (2) years of hire. (Note: Certain positions, due to the type of duties performed, may require the employee to obtain Ohio EPA lab certifications.)

MINIMUM ACCEPTABLE CHARACTERISTICS (*Indicates developed after employment):

Knowledge of: division policies and procedures;* safety practices and procedures; treatment plant operating procedures;* federal and state regulations related to the operation of treatment plants;* light mechanical maintenance and repair; proper lifting techniques.

Skill in: operation of light motorized equipment; use and operation of hand and power tools.

Ability to: communicate with the public; carry out instructions in written, oral, or picture form; recognize unusual or threatening conditions and take appropriate actions; read, copy, and record figures accurately; calculate fractions, decimals, and percentages; prepare accurate documentation; maintain records according to established procedures; develop and maintain effective working relationships; travel to and gain access to work site.

ILLUSTRATIVE DUTIES (The duties listed below are intended to depict the types of tasks performed by this classification):

1. Operates and checks treatment plant equipment in order to ensure proper operations; makes adjustments to treatment process in order to ensure the efficiency of operations; records readings and changes charts on treatment plant equipment; investigates alarms and equipment breakdowns and makes minor repairs to equipment.
2. Collects and analyzes influent, effluent, process samples, industrial discharge, city sewer, and treatment plant flows; prepares and delivers samples to laboratory; maintains and calibrates sampling and monitoring equipment.
3. Maintains various records regarding plant operations and work assignments (e.g., readings taken from plant equipment, sample analysis results, inventory of plant and laboratory supplies, equipment maintenance records, equipment adjustments, industrial and NPDES reports, etc.).

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4. Operates light motorized equipment and hand and power tools to perform a variety of tasks (e.g., unloading chemicals, cleaning tanks, maintaining the area around the plant, etc.).
5. Leads and directs other employees as needed; may instruct new or subordinate personnel on work procedures, equipment operation, etc.
6. Any other related duties as assigned.
7. Demonstrates regular and predictable attendance.

I received this job description for Plant Operator I and reviewed the qualifications, requirements, and duties with my supervisor.

Employee Name: (Print) _____ Date: _____

Employee Signature: _____

Supervisor Name: (Print) _____

Supervisor Signature _____ Title: _____